



PMI-PBA Professional in Business Analysis Exam Preparation Course



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Introduction:

PMI-PBA Professional in Business Analysis exam preparation is a 1-week course for business analysts, project managers, product owners and requirements engineers, ending with a Domain Study Plan and Requirements Artefact Set. Projects that start without a clear needs assessment, agreed requirements and traceability drift in scope, deliver features nobody asked for and struggle to show value. Nominees already practise business analysis on projects and prepare through domain reviews, timed practice questions and case studies drawn from several sectors. CoreConcept Training Center delivers this PMI-PBA business analysis exam preparation course.

Course Objectives:

- Map personal knowledge against the five PMI-PBA exam content outline domains and their weightings
- Conduct a needs assessment that defines the problem, the desired future state and the solution options
- Plan the business analysis approach, stakeholder engagement, requirements management and traceability for a project
- Elicit, model, prioritise and validate requirements using the techniques tested in the Analysis domain
- Maintain traceability, manage requirement changes and evaluate the delivered solution against acceptance criteria
- Produce a Domain Study Plan and Requirements Artefact Set for exam revision and project use

Target Audience:

- Business analysts responsible for eliciting, documenting and managing requirements on projects
 - Project and programme managers accountable for scope, requirements and benefits on their initiatives
 - Product owners responsible for backlog content, prioritisation and acceptance of delivered features
 - Requirements engineers responsible for models, specifications and traceability across the solution lifecycle
 - PMO and quality specialists responsible for project standards, requirements reviews and solution evaluation
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Course Outline:

Day 1: Exam Content Outline and Needs Assessment

- PMI-PBA Exam Content Outline Five Domains and Weightings
- Needs Assessment Problem and Opportunity Statement Drafting
- Business Case Elements and Solution Options Comparison
- Current-State and Future-State Gap Analysis Techniques
- Diagnostic Practice Questions and Personal Domain Gap Profile

Day 2: Planning the Business Analysis Approach

- Business Analysis Approach Selection for Predictive and Adaptive Projects
- Stakeholder Identification, Analysis and RACI Mapping
- Requirements Management Plan and Change Control Procedure
- Traceability Strategy and Requirements Attributes Definition
- Planning Domain Practice Questions with Answer Rationale

Day 3: Analysis Through Elicitation, Modelling and Prioritisation

- Elicitation Techniques Including Interviews, Workshops, Observation and Prototyping
- Process Models, Use Cases and User Stories Writing
- Data Models and Business Rules Analysis for Requirements
- Requirements Prioritisation Using MoSCoW and Value Scoring
- Acceptance Criteria and Requirements Validation and Verification

Day 4: Traceability, Monitoring and Solution Evaluation

- Requirements Traceability Matrix Build and Maintenance
- Requirements Change Impact Analysis and Baseline Control
- Requirements Status Reporting and Communication to Stakeholders
- Solution Evaluation Against Acceptance Criteria and Metrics
- Transition Readiness and Post-Implementation Value Assessment

Day 5: Case Study Practice and the Domain Study Plan

- Case Study Scenario Questions Across All Five Domains
 - Timed Mock Exam Section with Full Answer Review
 - Case Study Traceability Matrix for a Multi-Sector Project
 - Weak Domain Remediation Using Answer Rationale Analysis
 - Domain Study Plan and Requirements Artefact Set Completion
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Skills You Will Gain:

- Needs Assessment
- Gap Analysis
- Stakeholder Analysis
- Requirements Elicitation
- Process and Data Modelling
- Requirements Prioritisation
- Requirements Traceability
- Solution Evaluation

Why Attend This Course:

- Deliver a Domain Study Plan and Requirements Artefact Set to the line manager or PMO lead who sponsors the nomination
- Choose the business analysis approach, elicitation techniques and prioritisation method that fit a given project
- Prevent scope drift, untraceable requirements and unaccepted deliverables that cause rework and delay
- Coach project colleagues on traceability matrices, acceptance criteria and requirement change control

Conclusion:

Back at work, the participant shares the Domain Study Plan and Requirements Artefact Set with the line manager or PMO lead who sponsored the nomination. The study plan schedules revision for the weaker exam domains, while the needs assessment, requirements management plan and traceability matrix templates are applied to a current project with its sponsor and delivery team. After their first use, the team should review which requirements changed, whether traceability held and how the delivered solution measured against its acceptance criteria.

Frequently Asked Questions FAQ:

What should participants know before a PMI-PBA Professional in Business Analysis exam preparation course?

Participants should already work on business analysis activities within projects or programmes. Reviewing the published exam content outline and bringing requirements documents from a recent project helps them relate each domain and practice question to their own work.

How does a PMI-PBA Professional in Business Analysis exam preparation course differ from a general business analysis course?

A general business analysis course builds day-to-day requirements skills without reference to an exam. This course is organised around the five PMI-PBA exam domains and their weightings, and adds diagnostic tests, timed practice questions, answer rationale reviews and a personal study plan.

How is the PMI-PBA Professional in Business Analysis exam structured?

The exam has 200 questions in 240 minutes across five domains: Needs Assessment 18%, Planning 22%, Analysis 35%, Traceability and Monitoring 15% and Evaluation 10%. Analysis carries the largest share of questions.

What do participants take back from a PMI-PBA Professional in Business Analysis exam preparation course?

Participants take back a Domain Study Plan and Requirements Artefact Set: a domain gap profile, a revision schedule, practice question reviews, and needs assessment, stakeholder, requirements management plan and traceability matrix templates applied to a case project.