



Supply Chain Project Management Training: Warehouse, WMS and 3PL Transition Projects



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Introduction:

Supply chain project management training on warehouse, WMS and 3PL transition projects is a five-day course for logistics, warehouse, procurement and supply chain leads, ending with a Transition Project Plan, Cutover Runbook and Risk Register for a case distribution centre or 3PL move. Logistics projects often overrun because go-live clashes with peak volumes, inventory transfers are under-planned and providers are onboarded without tested data links or service levels. Nominees already run warehouse, transport or sourcing operations and are taught through case studies of real site and provider changes. CoreConcept Training Center delivers this course on supply chain project management.

Course Objectives:

- Classify a supply chain initiative as a DC start-up, WMS rollout, network redesign or provider transition and set its lifecycle and gates
- Build a logistics business case with throughput, service level and cost-to-serve assumptions and a signed-off scope and requirements set
- Plan a project schedule around cutover windows, peak-season freezes, inventory transfer and staff ramp-up
- Estimate one-off and run-rate costs for a site or provider change and track the project budget against them
- Identify and control operational continuity risks across suppliers, carriers, 3PL partners and integration links
- Prepare a Transition Project Plan with Cutover Runbook, Risk Register and benefits tracking for a warehouse or 3PL change

Target Audience:

- Warehouse and distribution centre management teams responsible for opening, relocating or re-equipping sites
 - Logistics and transport management teams accountable for network changes and carrier or 3PL onboarding
 - Procurement and supplier management teams responsible for sourcing and transferring logistics service contracts
 - Supply chain planning and inventory management teams responsible for stock positioning during site or system changes
 - Supply chain systems and process improvement teams leading WMS, TMS or order management rollouts
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Course Outline:

Day 1: Supply Chain Project Types and Logistics Project Context

- Supply Chain Project Portfolio of DC, WMS and 3PL Changes
- Project Lifecycle and Stage Gates for Logistics Initiatives
- Operations Versus Project Roles in Warehouse Change Teams
- Current-State Site Profile with Throughput and Order Data
- Lessons Log from Failed Warehouse and Provider Transitions

Day 2: Logistics Business Case, Scope and Requirements

- Logistics Business Case with Cost-to-Serve and Service Level Assumptions
- Network Redesign Options Appraisal with Scoring Matrix
- Warehouse Functional Requirements from Day-in-the-Life Process Walkthroughs
- 3PL Request for Proposal Scope and Service Level Agreement Drafting
- Scope Statement and RACI for Site and Provider Changes

Day 3: Scheduling, Cutover Windows and Logistics Project Budgets

- Integrated Logistics Schedule with Peak-Season Freeze Periods
- Cutover Window Selection Using Volume and Calendar Profiles
- Inventory Transfer Plan with Wall-to-Wall Count Checkpoints
- Three-Point Estimating for Racking, Equipment and Fit-Out Costs
- One-Off and Run-Rate Budget Tracker for Site Projects

Day 4: Supply Continuity Risk, Partner Coordination and Testing

- Supply Continuity Risk Register for Site and Provider Changes
- Supplier, Carrier and 3PL Coordination Plan with Escalation Paths
- EDI and API Integration Testing with Trading Partners
- Conference Room Pilot and Volume Stress Test for WMS
- Go/No-Go Readiness Criteria and Rollback Triggers

Day 5: Case Study: Warehouse and 3PL Transition Plan and Cutover Runbook

- Case 3PL Transition Scope, Business Case and Requirements Review
 - Case DC Relocation Schedule with Cutover and Peak Constraints
 - Hypercare Staffing, Issue Triage and Ramp-Up Curve Monitoring
 - Benefits Tracking Scorecard for Service, Cost and Inventory Accuracy
 - Transition Project Plan, Cutover Runbook and Risk Register Completion
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Skills You Will Gain:

- Logistics Project Scoping
- Supply Chain Business Case Development
- Cutover and Peak-Season Planning
- Inventory Transfer Coordination
- Logistics Project Cost Estimating
- Third-Party Logistics Onboarding
- Integration and Volume Testing
- Hypercare and Benefits Tracking

Why Attend This Course:

- Deliver a Transition Project Plan, Cutover Runbook and Risk Register to the supply chain director or project steering group sponsoring the site or provider change
- Decide when to cut over, how much stock to transfer and whether a site is ready for go-live using defined readiness criteria
- Avoid service failures, lost inventory and penalty costs caused by go-live during peak volumes or untested partner data links
- Share cutover, testing and hypercare templates with warehouse, transport and procurement colleagues running the next logistics project

Conclusion:

Back at work, the participant hands the supply chain director or project steering group a Transition Project Plan, Cutover Runbook and Risk Register for a live or planned site, system or provider change. Sponsors use it to approve the cutover window, the budget and the go/no-go criteria, while operations and partner teams use the runbook during the move itself. After the first cutover the unit should review hypercare issue volumes, ramp-up against the planned curve and early benefits against the business case.

Frequently Asked Questions FAQ:

What should participants know before a supply chain project management course on warehouse and 3PL projects?

Participants should already work in warehouse, transport, procurement or supply chain planning and understand their own order, stock and service level data. Bringing details of a planned site, system or provider change helps them apply the case work directly.

How does supply chain project management differ from a general project management or supply chain fundamentals course?

It applies project methods only to logistics change: DC start-ups, WMS rollouts, network redesign and 3PL transitions. General project courses teach methods without operational context, and supply chain fundamentals courses explain end-to-end flows rather than how to plan and deliver a site or provider change.

Why do warehouse and 3PL transition projects need a cutover runbook in supply chain project management?

Because the operation must keep shipping while stock, systems and people move. A cutover runbook sets the hour-by-hour sequence, owners, inventory checkpoints and rollback triggers, so the team can switch sites or providers without losing orders or stock accuracy.

What do participants take back from supply chain project management training on warehouse, WMS and 3PL projects?

Participants take back a Transition Project Plan, Cutover Runbook and Risk Register for a case warehouse or 3PL move, together with requirements, budget, testing and hypercare templates that can be adapted to a project in their own organisation.
