



Worker Accommodation and Remote Camp Management Course: Welfare Standards, Catering and Audits



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Introduction:

Worker accommodation and remote camp management is a 5-day course for camp operations, facilities contracting, HSE and welfare roles on construction, mining and oil and gas projects, ending with a Camp Operations and Welfare Audit Plan for a case project camp. Projects face stoppages, disease outbreaks, fires and worker unrest when camps are sized by guesswork, kitchens and water systems go unchecked and complaints have no route to management. Nominees already run or oversee camp services and learn through inspection walkthroughs of dormitories, kitchens, ablutions and utilities. CoreConcept Training Center delivers this worker accommodation and remote camp management course.

Course Objectives:

- Select the camp type, layout and capacity model for a project workforce, from urban labour accommodation to remote modular camps on mining and drilling sites
- Allocate rooms and bed spaces against space, privacy, gender separation and rotation roster requirements set out in international worker welfare guidance
- Inspect catering, kitchens, potable water, ablutions and laundry against food hygiene and sanitation criteria and direct the camp services contractor on gaps
- Organise fire and life safety, camp clinic cover, communicable disease control, utilities and security arrangements for a residential workforce
- Set up resident consultation, camp rules, grievance channels and recreation and wellbeing provision that protect morale and freedom of movement
- Measure camp services contractor performance with inspection scores and KPIs and plan camp mobilisation and demobilisation

Target Audience:

- Managers responsible for the day-to-day operation of project worker camps and labour accommodation blocks
 - Facilities and camp services contract managers responsible for catering, cleaning, utilities and maintenance at residential sites
 - HSE managers responsible for fire safety, hygiene and health risk in workforce housing
 - Worker welfare and employee relations managers responsible for resident consultation, grievances and wellbeing
 - Project administration managers responsible for mobilising, housing and demobilising rotational workforces
 - Client-side contract managers responsible for inspecting and scoring accommodation providers
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Course Outline:

Day 1: Project Workforce Accommodation Landscape and Camp Needs Assessment

- Camp Typology From Urban Labour Housing to Remote Modular Camps
- Fly-In Fly-Out and Bus-In Bus-Out Rotation Impacts on Occupancy
- Accommodation Needs Assessment Using Peak Headcount and Local Housing Supply
- Community Impact Screening for Camp Siting and Host Town Services
- Camp Current-State Baseline Using a Welfare Gap Register

Day 2: Worker Welfare Guidance, Living Standards and Camp Capacity Planning

- International Worker Welfare Guidance on Accommodation Processes and Standards
- Bed Space, Ceiling Height and Ventilation Criteria per Resident
- Room Allocation Matrix by Shift, Trade, Gender and Roster
- Ablution Ratios for Toilets, Showers and Wash Basins
- Accommodation Management Plan Structure and Camp Rules Approval

Day 3: Catering, Water, Sanitation, Utilities and Security Operations in the Camp

- WHO Five Keys to Safer Food in Camp Kitchens
- Menu Planning for Culturally Diverse Shift Workforces and Night Meals
- Potable Water Storage, Testing and Wastewater Treatment Plant Oversight
- Camp Laundry Service Levels, Turnaround and Hygiene Separation
- Access Control, Visitor Passes and Camp Security Patrol Plans

Day 4: Fire Safety, Health, Wellbeing, Grievances and Contractor Performance Risks

- Camp Fire Safety Plan With Wardens, Drills and Equipment Testing
- Camp Clinic Scope, First Aid Cover and Medical Evacuation Routes
- Communicable Disease Outbreak Response and Isolation Room Planning in Camps
- Resident Committees, Grievance Logs and Recreation and Wellbeing Programmes
- Camp Services Contractor KPI Scorecard and Inspection Scoring Method

Day 5: Inspection Walkthrough and the Camp Operations and Welfare Audit Plan

- Case Project Camp Inspection Walkthrough of Dormitories and Ablutions
 - Kitchen, Water and Fire Safety Findings Ranked by Welfare Risk
 - Camp Mobilisation Readiness Checklist and Demobilisation Close-Out Sequence
 - Corrective Action Register With Owners for the Services Contractor
 - Camp Operations and Welfare Audit Plan Completion and Peer Review
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Skills You Will Gain:

- Camp Capacity Planning
- Room Allocation Control
- Camp Catering Hygiene Oversight
- Water and Sanitation Inspection
- Camp Fire Safety Management
- Communicable Disease Control Planning
- Resident Grievance Handling
- Camp Contractor Performance Scoring

Why Attend This Course:

- Present a Camp Operations and Welfare Audit Plan to the project director, the HSE manager and the camp services contractor
- Decide how many beds, kitchens, ablution blocks and utility capacity a camp needs for each roster phase
- Avoid food poisoning, water contamination, dormitory fires and disease outbreaks that halt site work and damage the project's standing with host communities
- Share inspection checklists, room allocation matrices and KPI scorecards with camp supervisors and contractor teams

Conclusion:

Back at work, the participant hands the Camp Operations and Welfare Audit Plan to the project director, the HSE manager and the camp services contractor. They use it to approve camp capacity for each roster phase, set the inspection calendar for kitchens, water, ablutions and fire systems, and agree the contractor KPI scorecard and corrective action owners. After the first full audit cycle, the team should compare inspection scores, grievance volumes, clinic attendance and corrective action closure against the plan, then adjust inspection frequencies and contractor targets where the findings show recurring gaps.

Frequently Asked Questions FAQ:

What should participants know before the worker accommodation and remote camp management course?

Participants should already run, supply or oversee services at a workforce camp or labour accommodation site and read basic site layouts and service contracts. Bringing anonymised camp rules, inspection reports or occupancy data from their own project helps them apply the walkthrough and the audit plan.

How does worker accommodation and remote camp management differ from a housekeeping or supplier social audit course?

It covers the whole residential operation of a project camp, including capacity, catering, water, fire safety, health, security, grievances and contractor performance. Housekeeping courses centre on cleaning standards and linen, while supplier social audits examine labour practices across a supply chain.

Why does worker accommodation and remote camp management matter to project delivery?

Camp conditions shape the rest, health and morale of the workforce, so poor kitchens, water or dormitories lead to illness, fatigue, unrest and stoppages. Well-run camps support productivity, reduce turnover and protect the project's standing with lenders, clients and host communities.

What do participants take back from the worker accommodation and remote camp management course?

Participants take back a Camp Operations and Welfare Audit Plan for a case project camp, with inspection checklists, a room allocation matrix, a contractor KPI scorecard and a corrective action register that they can adapt to their own camp.
